**William Harvey Institute Representative**

The William Harvey Institute Representative represent students who are studying within the William Harvey Institute at Barts and The London School of Medicine and Dentistry.

To run for this role, you must meet the following requirements:

Be a student at Queen Mary in 2024/5

Study within the William Harvey Institute

# **Duties**

* Support the Vice President Barts and The London and encourage students to participate and engage in the Students’ Union.
* Engage with and lobby Queen Mary University of London and other relevant organisations to achieve improvements for William Harvey Institute students
* Attend relevant meetings within the Students’ Union and the university (see list of compulsory meetings below)
* Seek feedback from William Harvey Institute students in order accurately to represent their interests
* Where appropriate, support the Executive Committee in their duties and responsibilities and seek support from them with respect to their own duties and responsibilities

Cooperate and coordinate with other Barts and The London representatives where appropriate

* Liaise with members of student groups relevant to their role
* Provide regular updates on your work to the students you represent

# **Meetings you are required to attend**

* Student Council (2 hour meeting, five times a year)

BLSA Board (2 hour meeting, six times a year)

Meeting with WHRI (as required)

# **Optional activities**

While there is nothing that is required of this role other than what has been mentioned above, you can choose to take part in other activities within your year if you wish, such as:

* Holding events for William Harvey Institute students at Barts and The London aimed at building a sense of community
* Coordinating events and campaigns on issues relevant to William Harvey institute students

**Training you will receive**

You’ll receive full training for your role, including training on:

* How the Students’ Union works
* Inclusive leadership
* Effective representation
* How to create change
* Anything else the role of Student Council member requires

You’ll also get access individual project planning sessions and project support from your staff support.

**Skills you can develop**

* Inclusive leadership

Negotiation and influencing

* Campaigning for change
* Organisation and prioritisation
* Communication
* Event planning and delivery

**Benefits you will receive**

All part-time officer roles are voluntary, unpaid roles. To thank the elected officers for their work, all officers get a full training package and other perks. Perks vary from year to year, but in the past, perks have included discounts in Students' Union shops, cafes and bars and free tickets for events.